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J<sup>ay</sup> M<sup>iyaki</sup>, CPA, LLC

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**WAIKIKI  
BUSINESS  
IMPROVEMENT  
DISTRICT  
ASSOCIATION**

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FINANCIAL STATEMENTS  
And Independent Auditor's Report  
For the Years Ended June 30, 2009 and 2008

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## INDEPENDENT AUDITOR'S REPORT

Waikiki Business Improvement District Association:

I have audited the accompanying statements of financial position of the Waikiki Business Improvement District Association (a nonprofit Hawaii corporation) as of June 30, 2009 and 2008, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audits.

I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audits provide a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Waikiki Business Improvement District Association as of June 30, 2009 and 2008, and the changes in its net assets and its cash flows for the years then ended are in conformity with accounting principles generally accepted in the United States of America.

*Jay Miyaki, CPA, LLC*

October 19, 2009

**WAIKIKI  
BUSINESS IMPROVEMENT DISTRICT  
ASSOCIATION**

**STATEMENTS OF FINANCIAL POSITION**

**As of June 30, 2009 and 2008**

	<u>2009</u>	<u>2008</u>
ASSETS		
CURRENT ASSETS		
Cash (including interest-bearing accounts)	\$836,991	\$892,726
Assessments receivable – net	53,431	10,856
Prepaid expenses	<u>380</u>	<u>576</u>
Total current assets	<u>890,802</u>	<u>904,158</u>
PROPERTY AND EQUIPMENT		
Office furniture, fixtures, and equipment	52,207	52,207
Accumulated depreciation	<u>(22,997)</u>	<u>(13,119)</u>
Property and equipment – net	<u>29,210</u>	<u>39,088</u>
TOTAL ASSETS	<u>\$920,012</u>	<u>\$943,246</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	<u>\$153,904</u>	<u>\$188,148</u>
Total current liabilities	<u>153,904</u>	<u>188,148</u>
NET ASSETS		
Unrestricted	<u>766,108</u>	<u>755,098</u>
Total net assets	<u>766,108</u>	<u>755,098</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$920,012</u>	<u>\$943,246</u>

See accompanying notes to financial statements.

**WAIKIKI  
BUSINESS IMPROVEMENT DISTRICT  
ASSOCIATION**

**STATEMENTS OF ACTIVITIES**

**For the Years Ended June 30, 2009 and 2008**

	<u>2009</u>	<u>2008</u>
CHANGES IN UNRESTRICTED NET ASSETS		
Revenue and support		
Member assessments	\$2,162,009	\$2,021,943
Donated facilities	28,200	24,600
Interest and other income	<u>13,321</u>	<u>28,355</u>
Total revenue and support	<u>2,203,530</u>	<u>2,074,898</u>
Expenses		
Program services		
Hospitality	960,473	976,499
Streetscape Maintenance	927,586	1,013,391
Security	164,682	164,732
Research and Planning	49,364	67,341
Public Improvements	<u>14,682</u>	<u>38,356</u>
Total program services	2,116,787	2,260,319
Management and general	<u>75,733</u>	<u>75,952</u>
Total expenses	<u>2,192,520</u>	<u>2,336,271</u>
INCREASE (DECREASE) IN NET ASSETS	11,010	(261,373)
NET ASSETS – Beginning of year	<u>755,098</u>	<u>1,016,471</u>
NET ASSETS – End of year	<u>\$ 766,108</u>	<u>\$ 755,098</u>

See accompanying notes to financial statements.

**WAIKIKI  
BUSINESS IMPROVEMENT DISTRICT  
ASSOCIATION**

**STATEMENT OF FUNCTIONAL EXPENSES**

**For the Year Ended June 30, 2009**

	Program Services					Total Program Services	Management and General	2009 Total
	Hospitality	Streetscape Maintenance	Security	Research and Planning	Public Improvements			
Contract services	\$875,727	\$853,158	\$150,000	\$20,000	\$ -	\$1,898,885	\$ -	\$1,898,885
Salaries and related expenses	50,724	44,543	8,787	17,575	8,787	130,416	45,331	175,747
Occupancy	19,771	17,367	3,425	6,851	3,425	50,839	17,669	68,508
Depreciation	2,851	2,504	494	988	494	7,331	2,547	9,878
Professional fees	2,261	1,986	392	784	392	5,815	2,021	7,836
Telephone	1,585	1,392	275	549	275	4,076	1,417	5,493
Equipment rental and maintenance	1,547	1,359	268	536	268	3,978	1,381	5,359
Travel	1,420	1,248	246	492	246	3,652	1,270	4,922
Insurance	1,414	1,242	245	490	245	3,636	1,263	4,899
Meetings	1,020	896	177	353	177	2,623	910	3,533
Printing and supplies	655	575	113	227	113	1,683	585	2,268
Postage and shipping	560	492	97	194	97	1,440	502	1,942
Other expenses	<u>938</u>	<u>824</u>	<u>163</u>	<u>325</u>	<u>163</u>	<u>2,413</u>	<u>837</u>	<u>3,250</u>
Total expenses	<u>\$960,473</u>	<u>\$927,586</u>	<u>\$164,682</u>	<u>\$49,364</u>	<u>\$14,682</u>	<u>\$2,116,787</u>	<u>\$75,733</u>	<u>\$2,192,520</u>

See accompanying notes to financial statements.

**WAIKIKI  
BUSINESS IMPROVEMENT DISTRICT  
ASSOCIATION**

**STATEMENT OF FUNCTIONAL EXPENSES**

**For the Year Ended June 30, 2008**

	Program Services					Total Program Services	Management and General	2008 Total
	Hospitality	Streetscape Maintenance	Security	Research and Planning	Public Improvements			
Contract services	\$888,396	\$ 931,366	\$149,542	\$40,000	\$23,166	\$2,032,470	\$ -	\$2,032,470
Salaries and related expenses	51,811	48,238	8,933	16,079	8,933	133,994	44,664	178,658
Occupancy	18,015	16,773	3,106	5,591	3,106	46,591	15,531	62,122
Depreciation	2,260	2,104	390	701	390	5,845	1,949	7,794
Professional fees	4,796	4,465	827	1,488	827	12,403	4,135	16,538
Telephone	1,619	1,507	279	502	279	4,186	1,396	5,582
Equipment rental and maintenance	2,171	2,021	374	674	374	5,614	1,873	7,487
Travel	1,630	1,517	281	506	281	4,215	1,405	5,620
Insurance	1,963	1,827	338	609	338	5,075	1,693	6,768
Meetings	551	513	95	171	95	1,425	474	1,899
Printing and supplies	2,016	1,877	348	626	348	5,215	1,735	6,950
Postage and shipping	384	357	66	119	66	992	332	1,324
Other expenses	<u>887</u>	<u>826</u>	<u>153</u>	<u>275</u>	<u>153</u>	<u>2,294</u>	<u>765</u>	<u>3,059</u>
<b>Total expenses</b>	<u><b>\$976,499</b></u>	<u><b>\$1,013,391</b></u>	<u><b>\$164,732</b></u>	<u><b>\$67,341</b></u>	<u><b>\$38,356</b></u>	<u><b>\$2,260,319</b></u>	<u><b>\$75,952</b></u>	<u><b>\$2,336,271</b></u>

See accompanying notes to financial statements.

**WAIKIKI  
BUSINESS IMPROVEMENT DISTRICT  
ASSOCIATION**

**STATEMENTS OF CASH FLOWS**

**For the Years Ended June 30, 2009 and 2008**

	<u>2009</u>	<u>2008</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ 11,010	\$ (261,373)
Adjustments to reconcile increase in net assets to net cash provided (used) by operating activities:		
Depreciation	9,878	7,794
Gain on sale of property and equipment	-	(1,500)
(Increase) decrease in:		
Assessments receivable	(42,575)	(6,254)
Prepaid expenses	196	21,380
Increase (decrease) in:		
Accounts payable	<u>(34,244)</u>	<u>39,846</u>
Net cash used by operating activities	<u>(55,735)</u>	<u>(200,107)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from the sale of property and equipment	-	1,500
Purchases of property and equipment	<u>-</u>	<u>(41,106)</u>
Net cash used by investing activities	<u>-</u>	<u>(39,606)</u>
<b>NET DECREASE IN CASH</b>	<b>(55,735)</b>	<b>(239,713)</b>
<b>CASH – Beginning of year</b>	<b><u>892,726</u></b>	<b><u>1,132,439</u></b>
<b>CASH – End of year</b>	<b><u>\$836,991</u></b>	<b><u>\$ 892,726</u></b>

See accompanying notes to financial statements.

**WAIKIKI  
BUSINESS IMPROVEMENT DISTRICT  
ASSOCIATION**

**NOTES TO FINANCIAL STATEMENTS**

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Activity

The Waikiki Business Improvement District Association is a nonprofit Hawaii corporation chartered on September 13, 2000 to enhance the quality of life in Waikiki by providing businesses, visitors, employees, and residents of Waikiki with a safe, clean, and enjoyable environment in which to live, work, and play. The Association works in partnership with business and government to develop and implement programs that will strengthen the physical and economic vitality of Waikiki in order to help maintain its position as a world class resort destination. It is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is not a private foundation. Accordingly, qualifying contributions to the Association are tax deductible.

The Association was organized to carry out and execute the responsibilities and activities prescribed in the Waikiki Business Improvement District Plan for the City and County of Honolulu Business Improvement District No. One (Waikiki) dated June 20, 2000, to improve neighborhood conditions and the environment within the Waikiki Business Improvement District, and to supplement municipal services within the District through such methods as information and safety officers, supplemental landscaping and maintenance crews, and other services and improvements consistent with its charitable purposes. The duration of the Association is perpetual, except that it shall be wound up and dissolved in accordance with its articles of incorporation in the event that the Waikiki Business Improvement District is terminated by the City Council of the City and County of Honolulu.

The Association implements and manages programs to meet its mission. Under the *Streetscape Maintenance* program that was launched in March 2001, custodial and landscape maintenance services are provided daily to keep the public areas of Waikiki clean and attractive. The *Security* program was also launched in March 2001 to provide daily beach and sidewalk patrols within the district to assist visitors and serve as a visible presence to deter criminal activity. In July 2007, the Security program was replaced by the *Hospitality* program which is staffed by Aloha Ambassadors who serve as hosts of Waikiki and provide information, assistance and aloha to everyone they encounter. The Ambassadors are also alert to safety and security issues and work closely with the Honolulu Police Department. The current *Security* program consists of supporting enhanced police patrols of the district's public sidewalks and beaches. The Association also has a *Public Improvements* program to develop guidelines and an action program for systematic, integrated and on-going district-wide improvements. The *Research and Planning* program includes the study of public sidewalks, street usage and the homeless population in Waikiki, as well as general research on Waikiki indicators, and best practices from other business improvement districts.

The Waikiki Business Improvement District Association is related by certain common governing body members to the Waikiki Improvement Association, a nonprofit Hawaii corporation, chartered on November 16, 1967 for businesses and individuals to focus on physical improvements for Waikiki.



The members of the Association are the assessed property owners and tenants of the Waikiki Business Improvement District. The Association contracts with others for its hospitality and streetscape maintenance programs under agreements expiring on June 30, 2010. Such contracts may be terminated by the Association for nonperformance or upon written notice, as provided in the agreements.

#### Basis of Accounting

The Association reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets (none in 2009 and 2008), and permanently restricted net assets (none in 2009 and 2008). Support is recorded when pledged as unrestricted, temporarily restricted, or permanently restricted depending on any donor restrictions.

Member assessments are recognized ratably over the Association's fiscal year and are derived from real property assessment to all commercial, nonresidential properties in Waikiki. Rates vary depending on location. Properties in the Kalakaua/Kuhio corridor pay the full rate and receive primary services. Other areas receiving the indirect benefits of an improved neighborhood pay only a portion of the full rate. Assessments are also subject to credits based on an appeal by the property owner. Any successful appeal, including assessments already collected, may constitute a liability. Expenses are allocated on a functional basis among various programs and support services based on estimates by management.

Expenses that can be identified with a specific program or supporting service are charged directly to the program or supporting service. Other expenses that are common to several functions are allocated by various bases. Expenses are recognized when the related liability is incurred.

#### Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America. The preparation of financial statements in accordance with such generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates, and it is at least reasonably possible that such differences will occur in the near-term.

#### Concentrations of Credit Risk

Financial instruments that potentially subject the Association to credit risk include cash and assessments receivable. At June 30, 2009 and 2008, cash on deposit with financial institutions exceeded the related federal deposit insurance by approximately \$607,500 and \$802,500, respectively. Management periodically evaluates the relative credit standing of such institutions to be sure the cash on deposits is adequately safeguarded. Assessments receivable, which have been adjusted for all known doubtful accounts, are determined to be collectible or uncollectible based on an assessment by management of the facts and circumstances related to the individual accounts.

## Property and Equipment

Property and equipment consists of office furniture, fixtures, and equipment stated at cost or, if contributed, at estimated fair market value at the date of contribution. Depreciation is provided using the straight-line method over estimated useful lives of five years. Property and equipment and other long-lived assets are reviewed for impairment whenever events or changes in circumstances indicate that the related carrying amounts may not be recoverable. Repairs and maintenance are expensed. Expenditures for property and equipment in excess of \$500 are capitalized.

## NOTE B – LEASES

The Association leases office facilities under an operating lease agreement expiring on July 2012. The Association also utilized donated facilities from related parties which amounted to \$28,200 and \$24,600 for the years ended June 30, 2009 and 2008, respectively. The Association leases office equipment under an operating lease through June 2012. Office and equipment lease expense (including donated facilities) amounted to \$72,858 and \$66,412 for the years ended June 30, 2009 and 2008, respectively. At June 30, 2009, future minimum lease payments by fiscal years ending June 30th approximated \$43,200 in 2010, \$44,500 in 2011, \$45,700 in 2012 and \$3,500 in 2013.

## NOTE C – RETIREMENT PLAN

The Association sponsors a defined contribution, Simple-IRA salary reduction retirement plan, covering substantially all of its employees to which it contributes 3% of each employee's annual salary, up to the maximum allowed under Internal Revenue Code Section 408(p). Retirement plan expense allocated to the Association amounted to \$4,423 and \$4,370 for the years ended June 30, 2009 and 2008, respectively.

## NOTE D – FINANCIAL STATEMENT PRESENTATION

Certain amounts in the 2008 financial statements have been reclassified to conform to the 2009 presentation. The Association operates in Honolulu, Hawaii. National and international events can have severe, adverse effects on economic conditions in Hawaii. The effects, if any, on the financial statements of the Waikiki Business Improvement District Association from such changes in economic conditions are not presently determinable.

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